



Undergraduate Credit by Examination

Step 1: Complete the following information and obtain approval from the department that offers the course in which you are requesting credit by examination.

Student Name: _____ Student ID: _____

Currently Enrolled in (College): _____

Request permission to attempt undergraduate credit by examination in the following course:

Course Number: _____ Course Title: _____

Department Chair Signature

Date

Student Signature

Date

Students will be automatically assessed a \$25 non-refundable fee for credit by examination. Students who successfully complete the exam for credit will receive a mark of "CR" for the course on their academic record.

Step 2: Submit this form, with the appropriate signatures, at the beginning of the exam period to the exam proctor.

Departmental Verification

In order to be eligible for credit, students must receive a grade of B or above.

The student named above received a grade of _____ on this exam and is to be awarded credit for

_____.

Instructor's Name: _____ Exam Date: _____

Instructor's Signature

Date

Departments will return verified forms to the Office of the Registrar.

Email: registra@uark.edu
Campus Mail: 141 Uptown East

Registrar Verification (to be completed by the Office of the Registrar)

Updated: _____ Initials: _____ Date: _____