

Undergraduate Credit by Examination

Step 1: Complete the following information and obtain approval from department of requested course for credit by examination.

Student Name: _____ Student ID: _____

Currently enrolled in (College)

request permission to attempt undergraduate credit by examination for the following course:

Course Number: _____ Course Title: _____

Approved by Department Chair

Date

Student Signature

Date

Students will be automatically assessed a \$25 non-refundable fee for attempting credit by examination regardless of pass/fail.

Step 2: Submit this form, with the appropriate signatures, at the beginning of the exam period to the exam proctor.

Departmental Verification

In order to be eligible for credit, students must receive a grade of B or above.

Student Name: _____ Student ID: _____

is for _____ semester hours of credit.

Instructor's Name: _____ Exam Date: _____

Instructor's Signature

Departments will return verified forms to the Office of the Registrar.

Email: registra@uark.edu

Campus Mail: 141 Uptown East

Fax: (479) 575-4651

Registrar Verification (to be completed by the Office of the Registrar)

Updated: _____ Initials: _____ Date: _____