Parent/Family Authorization

The Parent/Family Authorization option allows a student to authorize access to view certain student information. This authorization provides access to the designee (parent or other third-party) to view Manage Finances, Academic Information, Directory Information, and Financial Aid.

NOTE: Viewing the Parent Center requires internet access.

1. Accessing Parent Center for the First Time

Follow the steps below to access the Parent Center.

1.1 Open your web browser, such as Internet Explorer, Firefox, or Safari.

1.2 Type uaconnect.uark.edu in the browser’s internet address field.

1.3 Click ParentConnect.

1.4 Log in to ParentConnect:

- **Email Address** – this is the complete email address identified by your student to set up your access.
- **Password** – This is the temporary password you received in the email from uachelp@uark.edu or the new password you have created.

Example of temporary password email
This email is to notify you that your password for Parent/Family Authorization has been established. Your new password is D gravy. This authorization provides access to the Parent Center which allows you to view the student’s educational records that have been released.

1.5 You should change your temporary password after your log in and then open Parent Center. Your new password must be at least 8 characters long and contain an uppercase letter, lowercase letter, and number.

1.6 When your password change is complete, follow this navigation to return to Parent Center. Main Menu > Self Service > Parent Center

Overview of Parent Center
If you have been granted access to view the account of more than one student, choose from the Select a Student drop-down menu.

IMPORTANT:
It is important to note that the access granted to you, through the Parent Center, is based on your student’s consent for you to view specific on-line information and is not equivalent to a third-party release of information covered by the Federal Educational Rights and Privacy Act (FERPA).

Your student must complete a FERPA 3rd Party Release form that allows the University to discuss items covered by FERPA with you.
Change Your Password

Your Parent Center password expires every 120 days. To avoid being locked out of your account, please establish a security question and response. See the Security Question and Response document in the Parent Help Center found on the Help-UAConnect website.

To change your password, click the Change My Password link found in the Main Menu. Your new password must be at least 8 characters long and contain an uppercase letter, lowercase letter, and number.

1. From the top of the page, click Main Menu > Change My Password

2. Type your Current Password in the Current Password field. (This may be the temporary password provided in your initial e-mail or your current password that is expiring.)

3. Type your New Password.

4. Confirm your new password.

5. Click the Change Password button. You will see this message if the change is successful.

6. Click OK and follow the navigation below to return to the Parent Center.