



Overload Petition for Undergraduate Students

Undergraduates requesting to enroll in more than the normally allowed number of hours in a term or session as outlined below must complete this form and submit it to their Dean's office for review. The Dean's office will either approve or deny the request, or forward it with a recommendation to the Academic Standards Committee if the hours requested are beyond what the Dean's office is allowed to approve based on the policy outlined below. Students will be notified of the decision by email.

- Undergraduate students who wish to enroll in more than 18 hours in a regular term must be approved by their academic dean's office.
• Undergraduate students who wish to enroll in more than 21 hours in a regular term must get a recommendation from their academic dean's office and be approved by the Academic Standards Committee.
• Undergraduate students who wish to take more than 7 hours in one five-week summer session or more than 14 hours total in the summer term must get a recommendation from their academic dean's office and be approved by the Academic Standards Committee.
• Undergraduate students who enroll in an intersession term will only be able to enroll in a maximum of one lecture or lab course, with the exception of co-requisite courses, for a maximum of 4 hours.
• The number of hours in which an undergraduate student is allowed to register includes self-paced (correspondence) courses taken through Global Campus, School of Continuing Education and Academic Outreach.

College: _____

Name: _____ Student ID: _____

Phone: _____ Email: _____

Current GPA: _____ Number of Hours Requested: _____ Overload Term: _____ Student Level: _____

PROPOSED CLASS SCHEDULE (For Example: 2903 MATH 3083 002)

Table with 5 columns: UAConnect Class #, Subject, Catalog #, Section #, Online Course. The table contains 10 rows of blank lines for data entry.

Please indicate why you feel you will be able to successfully complete this academic course load:

Student Signature: _____

Date: _____

Submit this form to your current or last Dean's office for review:

| College | Email | Building/Room Number |
|--|-----------------------|----------------------|
| Dale Bumpers College of Agricultural, Food and Life Sciences | aflsdean@uark.edu | AGRI 205 |
| Fay Jones School of Architecture and Design | stuck@uark.edu | WALK 120 |
| J. William Fulbright College of Arts and Sciences | lsummerf@uark.edu | MAIN 525 |
| Sam M. Walton College of Business | JHood@walton.uark.edu | WCOB 328 |
| College of Education and Health Professions | coehpoaa@uark.edu | GRAD 350 |
| College of Engineering | coedean@uark.edu | BELL 3189 |

----- To be completed by Dean's office -----

Comments and recommendation:

Dean's Signature: _____

Date: _____

Committee Action: Approved Denied

Chair's Signature: _____

Date: _____