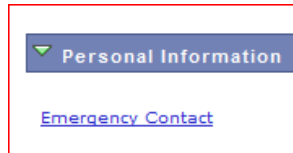
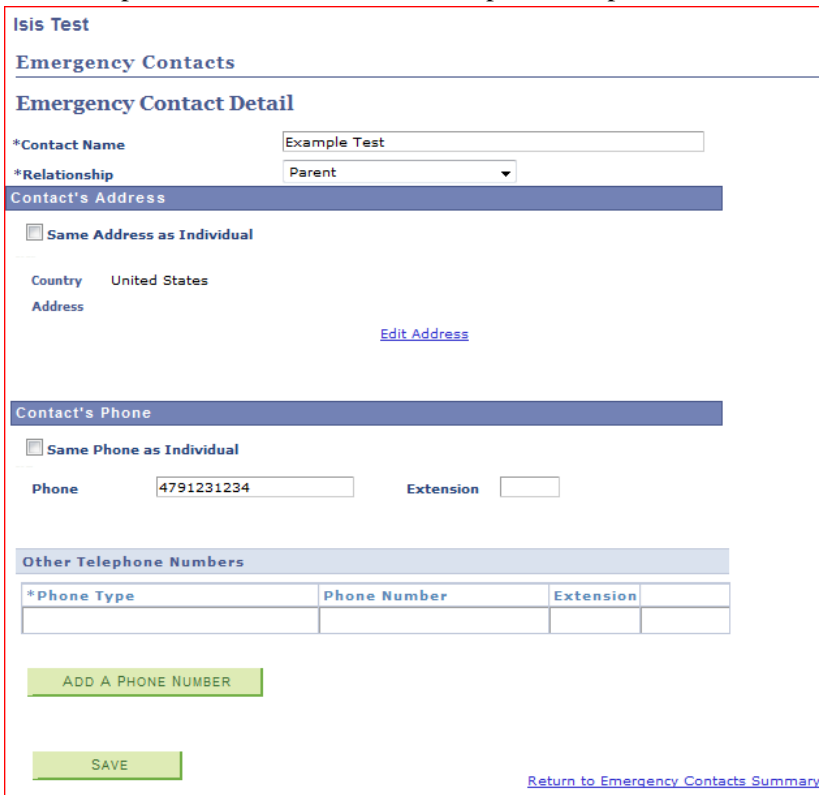


## Instructions for Updating Emergency Contact Information

To update your emergency contact information, log into ISIS at <http://isis.uark.edu> to your Student Center, scroll down to Personal Information and follow these steps:



1. Click on the Emergency Contact link
2. Click “Add an Emergency Contact” or “Edit” as desired
3. Enter or update contact name, relationship, contact phone number and address (optional)



A screenshot of the 'Emergency Contact Detail' form. It includes fields for Contact Name (Example Test), Relationship (Parent), and Contact's Address. There are checkboxes for 'Same Address as Individual' and 'Same Phone as Individual'. The phone number field contains 4791231234. There is a table for 'Other Telephone Numbers' with columns for Phone Type, Phone Number, and Extension. At the bottom, there are 'ADD A PHONE NUMBER', 'SAVE', and 'Return to Emergency Contacts Summary' buttons.

4. Click Save.
5. Primary contact name will appear after initial emergency contact information is saved. Additional contacts may be added as desired.



Primary Contact	Contact Name	Relationship	Phone	Extension		
<input checked="" type="checkbox"/>	<a href="#">Example Test</a>	Parent			<a href="#">edit</a>	<a href="#">delete</a>

[ADD AN EMERGENCY CONTACT](#)