

ALL-UNIVERSITY COMMENCEMENT CEREMONY
May 9, 2015
Instructions for Participating Students

- 1) The ceremony will begin at 8:30 a.m. in Bud Walton Arena. Students must be lined up no later than 7:45 a.m. Students should arrive at the Arena no later than 7:30 a.m.
- 2) STUDENTS and ESCORTS should make arrangements with guests or family members to take care of purses, cameras, or any other personal items as there is no secure place to leave them and they will not be allowed on the arena floor.
- 3) Adornments not approved by the University Commencement Committee at least 30 days prior to the graduation ceremony, will not be allowed. All other adornments and ornamentation including pins, flowers, brooches or decorated mortarboards will not be allowed. Graduates will be asked to remove any adornments that have not been approved prior to entering the arena floor.
- 4) All Master's degree student participants should check in at the tables on California Boulevard (located on the east side of Bud Walton Arena) beginning at 7:15 a.m. **You will be given a card which you must keep with you at all times.**
- 5) All Doctoral student participants and their advisors should check in at the Doctoral check-in tables located in the designated area inside the truck tunnel, on the east side of Bud Walton Arena. You will be given a card which you must keep with you at all times. Each doctoral student should have a faculty escort. If your escort has not checked in by 8:00 a.m., please notify the individuals at the check-in table.
- 6) Master's students should wear their hood throughout the ceremony. Doctoral student should wear the hood on their right shoulder until the hooding ceremony. All students, both master's and doctoral, should wear their hood while crossing the stage.
- 7) Master's students and Doctoral students with their advisors will proceed into the Arena area beginning at 8:30 a.m. When students are to be individually recognized, a marshal will move each line to the appropriate area of the Arena to enter the stage. Students MUST have with them the card they were given during check-in.
- 8) After leaving the stage, students will process to the photo station, have their photo taken and then proceed back to their seats.
- 9) At the end of the ceremony, it is important that **NO ONE** leave the arena until they are directed to do so. The official party will leave followed by the participants, but marshals will ensure that this happens in an orderly manner. Once leaving the arena floor, it is likely that there will be considerable crowds – student should move as quickly as possible, following the line in front of him/her, so that we can get everyone off the floor and out of the building for the next ceremony.

10) STUDENTS WHO HAVE SPECIAL NEEDS and will require accommodations during the ceremony (i.e. require an interpreter, wheelchair, etc.) should e-mail Amanda Cantu (amandcan@uark.edu) by May 1st, so that necessary arrangements can be made.

11) PARKING for individuals with mobility issues will be available in lot 60, on a first come/first serve basis. Spaces will be limited.

Ushers will be available inside the arena to assist with seating. There will be a limited number of seats in the mobility impaired area; therefore, one or two additional guest may accompany the mobility impaired person in arena seating.

12) ALL GUESTS will be required to enter through the south entrance of the arena. All other entrances will be blocked for security purposes. All bags will be checked, so plan to arrive early to avoid a delay in reaching your seats. At the end of the ceremony all guests MUST leave through the east and west exits. No one will be allowed to exit through the south entrance.

13) Grad Images will be taking photographs of each graduate and will contact the students directly regarding prints. Students may also contact Grad Images by calling 1-800-261-2576, or visit their website at www.gradimages.com.

If you have additional questions, please contact the Registrar's Office at registra@uark.edu or at (479)575-5455.

CONGRATULATIONS GRADUATES!