# TrainingConnect Parent Center-View Student Invoice

## **Viewing Student Invoice**

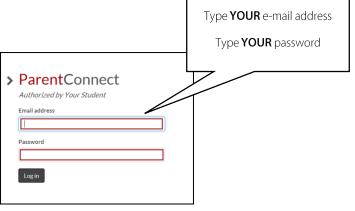
The Parent/Family Authorization option allows a student to authorize access to view certain student information. This authorization provides access to the designee (parent or other third-party) to view Manage Finances, Academic Information, Financial Aid, and Directory Information. This document covers information about **Viewing Student Invoices** in the Manage Finances section.

#### Log in to ParentConnect

1. **Sign in** to Parent Center through **ParentConnect** on the **UAConnect** landing page.



- 2. Type in your login information.
- 3. Click **Log in**.



#### View Student Invoice

1. Click the Student Invoice link to view your student's past and current billing invoice.



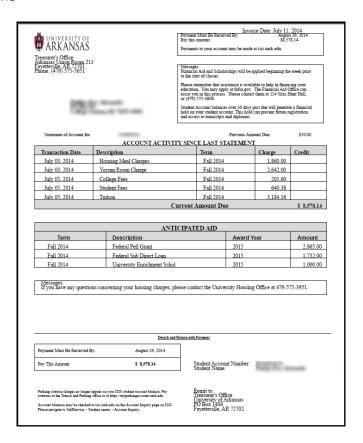
# **Training**Connect

### Parent Center-View Student Invoice

2. Click the date of the invoice, **Billing Date**, you wish to view.



3. The invoice detail opens and provides a listing of transactions, terms, charges, and credits to your student's account.



#### **IMPORTANT:**

It is important to note that the access granted to you through the Parent Center is based on your student's consent for you to view specific on-line information and is *not* equivalent to a third-party release of information covered by the Federal Educational Rights and Privacy Act (FERPA).

Your student must complete a *FERPA 3<sup>rd</sup> Party Release* form that allows the University to discuss items covered by FERPA with you.