LETTER OF NOTIFICATION – 12

EXISTING CERTIFICATE or DEGREE PROGRAM

OFFERED AT OFF-CAMPUS LOCATION

1. Institution submitting request: University of Arkansas Fayetteville
2. Contact person/title: Dr. Terry Martin, Vice Provost of Academic Affairs
3. Phone number/e-mail address: (479) 575-2151/tmartin@uark.edu
4. Name of existing program:
5. Proposed effective date:
6. Proposed location of off-campus site:
7. Distance of proposed site from main campus:
8. Reason for offering proposed program at off-campus site:
9. Identify courses and/or degrees to be offered at the proposed site:
10. Will students be able to complete all program requirements at this location? If not, where?
11. Institutional curriculum committee review/approval date:
12. Provide copy of draft Memorandum of Understanding (MOU) with partner institutions/ organizations. [Submit final MOU signed by partner institutions or organizations upon completion of ADHE proposal review.]
13. Provide written notification to accrediting body or licensing agency of your intention to offer program at an off-campus location and their written response to you, if applicable.
14. Provide copy of e-mail notification to other institutions in the area of the proposed program.
15. List Arkansas public colleges and universities within 60 miles of proposed location offering similar courses and/or degree programs.
16. Provide additional program information if requested by ADHE staff.

President/Chancellor Approval Date:

Board of Trustees Notification Date:

Chief Academic Officer: Date: