**LETTER OF NOTIFICATION – 3**

NEW OPTION, EMPHASIS or CONCENTRATION

(Maximum 21 semester credit hours of theory courses and 6 credit hours of practicum courses)

1. Institution submitting request: University of Arkansas Fayetteville

1. Contact person/title: Dr. Terry Martin, Vice Provost for Academic Affairs
2. Phone number/e-mail address: (479) 575-2151/tmartin@uark.edu
3. Proposed effective date:
4. Title of existing degree program:

 (Indicate if the degree listed above is approved for distance delivery)

1. CIP Code:
2. Degree Code:
3. Proposed name of new option/concentration/emphasis:
4. Reason for proposed action:
5. New option/emphasis/concentration objective:
6. Provide the following:
	1. Curriculum outline - List of courses in new option/concentration/emphasis – Underline required courses
	2. Provide degree plan that includes new option/emphasis/concentration
	3. Total semester credit hours required for option/emphasis/concentration

 (Option range: 9–27 semester credit hours)

* 1. New courses and new course descriptions
	2. Goals and objectives of program option
	3. Expected student learning outcomes
	4. Documentation that program option meets employer needs
	5. Student demand (projected enrollment) for program option
	6. Name of institutions offering similar program or program option and the institution(s) used as a model to develop the proposed program option
1. Institutional curriculum committee review/approval date:
2. Will the new option/emphasis/concentration be offered via distance delivery? If yes, indicate mode of distance delivery:
3. Explain in detail the distance delivery methods/procedures to be used:
4. Specify the amount of additional costs required for program implementation, the source of funds, and how funds will be used.
5. Provide additional program information if requested by ADHE staff.

President/Chancellor Approval Date:

Board of Trustees Notification Date:

Chief Academic Officer Date: